

Warrington Primary Academy Trust

DETERMINED ADMISSION ARRANGEMENTS FOR BRUCHE ACADEMY FOR ACADEMIC YEAR 2026/2027



1. Age of Admission

- 1.1 Parents/carers of children born on or between 1 September 2021 and 31 August 2022 can apply for a Bruche Academy Reception place for September 2026 by completing the local authority's online application form.
- 1.2 As Bruche Academy is an all-through school from September 2026, pupils attending our school will have priority access to transfer to Year 7 if Bruche Academy secondary provision is their preferred option, subject to the oversubscription criteria set out in paragraph 5.2. All parents/carers must apply by completing the local authority's online application form.
- 1.3 Before you complete an application form, you are strongly advised to read the parent's information booklet which sets out useful information about all primary and secondary schools in Warrington and important information about the admissions process.

2. Parental Preferences

- 2.1 Parents have the right to state a preference for schools. Parents are invited to express up to three preferences and are given the opportunity to state their reasons for these preferences.
- 2.2 When preferences cannot be met and a place cannot be offered at any of the parent's preferred schools, the applicant will be offered a place at the nearest school to the home address which has a place available. When this is a faith school or an academy, any offer of a place would be made in agreement with, and on behalf of the governing body or academy trust, as the admitting authority for the school.

3. Published Admission Numbers (PAN)

- 3.1 Bruche Academy has 30 places available for Reception entry in September 2026.
- 3.2 Bruche Academy has 60 places available for Year 7 entry in September 2026.

4. Oversubscription Criteria – Primary (Reception age)

- 4.1 Oversubscription criteria are used to establish an order of priority for allocating places when the number of applications for places exceeds the number of places available. Children with an Education Health Care Plan, whose Education Health Care Plan names Bruche Academy, will be admitted. Their application will be prioritised over the oversubscription criteria for primary (Reception).

4.2 The oversubscription criteria for Bruche Academy are applied in the order as listed below:

- (1) Looked after children and previously looked after children including those previously in state care outside of England*.
- (2) Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
- (3) Children of staff – i.e. all permanent members of staff (teachers and support staff), who have been employed at Bruche Academy for at least two years at which the application is made or who have been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.
- (4) Children who attend Bruche Primary School Nursery.
- (5) Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using the Local Land and Property Gazetteer. This measures straight line (direct) distances from the address point of the permanent place of residence to the address point of the school.

NB Where the school reaches its published admission number from pupils within one of the categories listed above, those pupils to be admitted from within that category will be those whose permanent places of residence are closest to the school as defined in oversubscription criterion four.

*A child in care is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989 at the time of making the application to the school.

The term previously looked after children is defined as children who were looked after, but ceased to be so because they were adopted, (or became subject to a child arrangements order or special guardianship order).

A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society.

5. Oversubscription Criteria – Secondary (Year 7)

5.1 Oversubscription criteria are used to establish an order of priority for allocating places when the number of applications for places exceeds the number of places available. Children with an Education Health Care Plan, whose Education Health Care Plan names Bruche Academy, will be admitted. Their application will be prioritised over the oversubscription criteria for secondary (Year 7).

5.2 The proposed oversubscription criteria for Bruche Academy are applied in the order as listed below:

- (1) Looked after children and previously looked after children including those previously in state care outside of England*.
- (2) Attending Bruche Academy since at least Year 5 onwards;
- (3) Siblings (pupils with elder brothers or sisters already attending the preferred school and expected to continue at the school in the following school year. This includes full, half or step brothers and sisters and foster brothers and sisters who are living at the same address as part of the same family unit).
- (4) Children of staff – i.e. all permanent members of staff (teachers and support staff), who have been employed at Bruche Academy for at least two years at which the application is made or who have been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.
- (5) Pupils living nearest to the school measured as a direct distance from the child's permanent place of residence to the school measured using the Local Land and Property Gazetteer. This measures straight line (direct) distances from the address point of the permanent place of residence to the address point of the school.

6. Tie Breaker

- 6.1 A tie breaker must be applied to decide which applicant will be offered the last place at a school when two or more applicants cannot otherwise be separated.
- 6.2 In the event of the direct distances (in miles) being the same for two or more applicants and the last place to be allocated would be to one of these applicants, the measurements would be taken again in kilometres and the place will be offered to the applicant living nearest to the school in kilometres.
- 6.3 In the event that the distances measured in kilometres are the same, a random allocation will be applied by names drawn out by an independent person.

7. Shared Parental Responsibility

- 7.1 For school admission purposes, the Academy Trust has agreed that when considering application forms from parents with 50/50 shared responsibility for their child, the address given on the application should be the address of the parent who is in receipt of the child benefit and/or child tax credit. Proof may be required.
- 7.2 If the care is not split 50/50, the address used for allocation purposes will be the address where the child sleeps on most nights of the week.

8. Deferred Entry to Reception Class, Part-Time Attendance of Reception Class and Summer Born Children

- 8.1 Children may be admitted full time to Reception class on the first day of the autumn term before their fifth birthday. To help children adjust, schools may phase the intake over the first few weeks of term with Reception children attending on a part-time basis. Arrangements are determined at school level but part-time attendance does not usually last longer than the first four weeks of term.
- 8.2 Flexibility exists for parents who feel their child is not ready to start school in the September following their fourth birthday. Parents/carers can request that the date their child is admitted to school is deferred until later in that academic year or until the term in which the child reaches compulsory school age.
- 8.3 Parents can also request that their child takes up the place part-time until the child reaches compulsory school age.
- 8.4 Parents of summer born children may wish to explore the possibility of their child starting school in the September following their fifth birthday ie: so their child is educated outside of their normal age group.
- 8.5 If a parent chooses to explore this option, they should discuss it with the schools they are interested in and the local authority as soon as possible. Parents should make it clear that they wish to apply for a Reception class place a year later than the year into which the child could have been admitted.
- 8.6 The admitting authority at the school is responsible for making the decision as to whether or not to educate outside of the normal age group based on the individual circumstances of each case. If the decision of the admitting authority is to refuse entry outside of the normal age group, the parent does not have the right of appeal.
- 8.7 Parents may complain about the decision not to educate out of the normal age group in accordance with the Academy's published complaints procedure.

9. Infant Class Size Legislation – Key Stage One

Infant classes (those where the majority of children will reach the age of 5, 6 or 7 during the school year) must not contain more than 30 pupils with a single school teacher. Additional children may be added under limited exceptional circumstances. Children admitted under any of the exceptions listed below will remain as 'excepted pupils' for the time they are in an infant class or until the class numbers fall back to the current infant class size limit. The excepted children are:

- a) Children admitted outside the normal admissions round with Education, Health and Care Plans specifying a school;
- b) Looked after children and previously looked after children admitted outside the normal admissions round;

- c) Children admitted, after initial allocation of places, because of a procedural error made by the admissions authority or local authority in the original application process;
- d) Children admitted after an independent appeals panel upholds an appeal;
- e) Children who move into the area outside the normal admissions round for whom there is no other available school within reasonable distance;
- f) Children of UK service personnel admitted outside the normal admissions round;
- g) Children whose twin or sibling from a multiple birth is admitted otherwise than as an excepted pupil;
- h) Children with special educational needs who are normally taught in a special educational needs unit attached to the school, or registered at a special school who attend some infant classes within the mainstream school.

10. National Offer Day

10.1 The local authority will send out offer emails and letters on behalf of the school's academy trust.

10.2 All offers of Reception class places will be offered on the same primary National Offer Day which is 16th April or the next working day.

10.3 All offers of Year 7 places will be offered on the same primary National Offer Day which is 1st March or the next working day.

11. Right of Appeal

Under the terms of the 1998 Education Act, parents have the statutory right of appeal against the decision of an admission authority to refuse a place for their child at any school. Such appeals are made to an independent appeals panel via the local authority.

12. Appeals Timetable

The appeals timetable for all admission authorities within Warrington can be viewed on the Warrington Borough Council website.

13. Waiting Lists

In accordance with The Education and Inspection Act 2006, waiting lists for first admission to Reception class and Year 7 are held by the local authority for the whole of the Autumn Term of the academic year of admission. Waiting lists must be held strictly in oversubscription criteria order.

14. In-Year Admissions

14.1 In-year admissions are those requesting a transfer from one school to another outside of the normal admissions round, for example when a family moves house part way through a

school year.

14.2 Applications for in-year admissions are administered by the local authority. Generally a child will be admitted to another school if there is a place available with the exception of those children whose circumstances meet the requirements of the Fair Access Protocol.

14.3 Each local authority must have a fair access protocol agreed with the majority of schools in its area to ensure that unplaced children, who apply outside the normal admissions round, are offered a place at a suitable school as quickly as possible. The local authority must also ensure that no school, including those with unfilled places, is asked to take a disproportionate number of children who have been excluded from other schools, or who have challenging behaviour. A copy of Warrington's Fair Access Protocol can be viewed downloaded from the Warrington Borough Council website.

14.4 Parents wishing to consider transferring their child from one school to another should read the in-year admissions information booklet for parents before completing a form. The in-year admissions information booklet and application form can be downloaded from the Warrington Borough Council website.